

Hethe Parish Council

Minutes of Hethe Parish Council Meeting Held on Monday July 27th, 2020 at 8.00pm Via Zoom.

Councillors Present: C Sharpe (Chairman)
Mrs. H Pritchard
Mrs. J Elkington
D Overton
P Ward
In Attendance Mr D Jakeman (Clerk)

1. Apologies Cllr Mrs Hartwell, Cllr Wallace

2. Declaration of Interest

3. Minutes of the Previous Meeting 28th January 2020 and last year's AGM of the Parish were agreed and will be signed later.

4. Matters Arising We have some ongoing items in our minutes which we have not picked up now due to the current lock down situation. We will move forward with those points when we are able to do so.

5. COVID 19 At the start of COVID the clerk the chair and some residents helped to provide information to support each other through these strange times. The clerk has replied to several government emails and placed a lot of information on the hethe.org web page to help residents during this time. The Chair thanked everyone for their ongoing support to the village. The Play park has just opened, and the Village Hall committee are about to meet to see if they can open.

6. Hethe Community Park The inspection has been completed. The clerk will arrange for some minor maintenance to be done. The Park is now open, and the risk assessment has been completed. Users are responsible for taking COVID precautions and using hand sanitizer etc. as required. The mower is in use and Cllr. Mrs Pritchard confirmed that if anyone is doing the Duke of Edinburgh award then duties could be found in Hethe for the community volunteer section of the award. Cllr. Ward also agreed to take over the role of chairing the play park committee and would be working with Cllr. Mrs Pritchard in the interim. **DJ HP PW**

7 Brackley Football Club/on going use of the pitch upkeep etc. Brackley have now left but have a few items still to remove. The chair has written to the club. The clerk has had some enquires from football clubs wanting to use the pitch the clerk and the chair are looking at the enquires and following them up. Now the grass is being cut by a contractor. Some residents have offered to cut the grass on a rota basis; this was agreed if we were unable to find a club that would work in the same way as Brackley. **DJ CS**

8 Annual Governance Statement The Chair read out the governance statements and members agreed them.

9 Approve Accounts 2019/2020 As income and expenditure is below £25K the Council agreed to submit the certificate of exemption. The clerk went through the accounts and the supporting documentation. The other accounting statements have been completed and checked by the internal auditor and will be displayed on the Council Web Site. All members present agreed the accounts and the clerk will meet up with the chair to arrange for them to be signed. **DJ CS**

10 General Maintenance The street furniture is being varnished. **DJ**

11 Clerk Report Cherwell will be holding the Parish Liaison Meeting online Cllr. Sharpe agreed to attend. Payments agreed Roof repairs £150, Dog waste disposal £120.12, OALC £140.42 Clerk £575, OPFA £42, Web Site £90, Insurance £528.91 Postage £16.92 Grass Cutting £426,

12 Planning Applications Current planning applications can be viewed on Cherwell District Council web site along with the Parish Council comments and other interested parties.

13 Hethe War Memorial 100 Anniversary This year the war memorial will be 100 years old. Hopefully, there will be a short service with social distancing rules applying. Cllr. Mrs Elkington and Cllr. Overton agreed to making enquires as to how to mark the occasion the Parish Council agreed to purchase plants/tree or something to mark the occasion. **JE DO**

14 Members of the Public

15 Chair Closing Remarks The chair thanked everyone for joining online. Cllr. Mrs Hartwell has informed me that there will be no door to door selling of poppies this year due to COVID but poppies will be available in pubs and shops and people are encouraged to donate to the British Legion online as well.

16 Date of the Next Meeting